

**WESTCHESTER COUNTY**  
**BOARD OF ELECTIONS**  
**2017 BUDGET PRESENTATION**  
**BOARD OF LEGISLATORS**  
**BUDGET COMMITTEE**

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# Overview: Board of Elections

- The Board of Elections is New York State's government agent for the administration and execution of the State Election Law. Under New York State Election Law, the Board of Elections' goal is to facilitate the registration of every qualified voter in Westchester County. The Board executes the laws pertaining to designating and nominating petitions for public office and party positions and is required by New York State Election Law to assist with school board and village elections in Westchester County. The Department is required to operate under New York State Laws and State Codes, Rules and Regulations.

# Board of Elections: General Initiatives

- To produce lists, maps, poll books and all other information pertinent to election matters without relying upon vendors and other County departments whenever possible.
- To provide voters, candidates and the general public with information in a more precise fashion.
- To print poll books and supply lists for all elections held in Westchester County.
- To facilitate the translation of all materials that are required under NYS Election Law into Spanish language by in- house staff.
- To provide services to high schools, nursing homes, adult centers and community organizations for the purpose of registering potential new voters, or to explain the voting process and answer any election related questions.

# Organizational Structure – Staff Departments

- **Registration** – Provides for the timely administration and execution of the State Election Law and related laws pertaining to voter registration and the holding of public elections.
- **Election Inspector Training and Development** – Ensures elections are conducted smoothly by recruiting, training and developing knowledgeable, competent and impartial individuals to staff the polls on each Election Day.
- **Absentee** - Assists voters in securing and completing absentee ballots including visiting nursing homes and assisted living centers throughout the County to help residents in the proper completion of ballots to ensure all votes are properly cast and counted.
- **Information Technology** - Carries full responsibility for the programming, maintenance, and operation of Plan A and Plan B voting machines as well as the Maptitude system that produces maps for public use.
- **Campaign Financial Disclosure** – Supplies candidates with disclosure statements and maintains a cursory audit of statements filed by political candidates to ensure compliance with Ethics Laws

# BOARD OF ELECTIONS

## STATISTICAL DATA

- 1.) There are currently 652,910 registered voters in Westchester County.
- 2.) The Board of Elections currently utilizes the space of 371 polling sites located throughout Westchester County for its general elections.
- 3.) During the 2016 year the Absentee department processed and mailed over 46,850 ballots. They received and processed 37,472 return ballots.

# STAFFING AT OTHER COMPARABLE COUNTY BOARD OF ELECTIONS

## FULL TIME EMPLOYEES

NASSAU - 160

SUFFOLK - 123

**WESTCHESTER - 90**

# Comparison of Counties in 9th Judicial District

<u>County</u>	<u>Number of ED's</u>	<u>Number Polling Sites</u>
Dutchess	220	104
Orange	321	125
Putnam	86	22
Rockland	277	68
Westchester	942	371

# General Cost Analysis of 2017 Budget

• <u>Fixed Cost</u>	
• Salary cost (1010)	<u>\$6,262,205</u>
• <u>Total fixed cost</u>	<b>\$ 6,262,205</b>
• <u>Variable Cost</u>	
• Hourly/Overtime (1400)	\$1,100,000
• Equip/Supplies/Expenses	\$5,641,700
Inter-department (5000)	<u>\$1,952,754</u>
• <u>Total variable cost</u>	<b>\$ 8,694,454</b>
• <b>TOTAL BUDGET COST</b>	<b>\$ 14,956,659</b>
• Operating budget Revenue	<b>(1,492,382)</b>
• <b>Department Tax Levy</b>	<b>\$ 13,464,277</b>



# BOARD OF ELECTIONS (14)

All changes/additions in RED type.

OBJECTS OF EXPENDITURE:		EXPENDED 2015	ADOPTED 2016	APPROPRIATED 2016	PROJECTED 2016	REQUESTED 2017	Analysis
<b>Personal Service:</b>							
<b>Annual-Regular:</b>	<b>GROUP</b>						
Commissioner		2	2	2	2	2	2
Deputy Commissioner	XVI	2	2	2	2	2	2
Director of Technical Services	XIV	2	2	2	2	2	2
Program Administrator	XII	6	8	8	8	8	8
Supervising Voting Mach. Tech	XII	2	2	2	2	2	2
Program Specialist	X	20	20	20	20	20	20
Voting Machine Tech	X	10	10	10	10	10	10
Executive Secretary to Comm.	X	2	2	2	2	2	2
Jr. Administrative Assistant	VIII	3	3	3	3	3	3
Sr. Clerk-Board of Elections	VIII	11	11	11	11	11	11
Supervisor of Poll Records	VIII	2	2	2	2	2	2
Clerk-Board of Elections	VII	1	1	1	1	1	1
Unit Record Supervisor	VII	1	1	1	1	1	1
Office Asst.	VI	4	4	4	4	4	4
Payroll Clerk	VI	1	1	1	1	1	1
Supervising File Clerk	VI	1	1	1	1	1	1
Sr. File Clerk	V	1	1	1	1	1	1
Sr. Clerk	V	9	9	9	9	9	9
Receptionist	IV	2	2	2	2	2	2
Int. File Clerk	III	6	6	6	6	6	6
<b>Total Positions</b>		<b>88</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>

**2016 ELECTIONS CONDUCTED/SUPPORTED BY THE BOARD OF ELECTIONS**

**JANUARY 12, 2016:**

**\*MAMARONECK UNION FREE SCHOOL DISTRICT BOND VOTE**

**MARCH 15 2016:**

**VILLAGE ELECTIONS CONDUCTED BY THE BOARD OF ELECTIONS:**

**(ELMSFORD, PELHAM, RYE BROOK, SLEEPY HOLLOW & TARRYTOWN)**

**\*VILLAGE ELECTIONS NOT CONDUCTED BY THE BOARD:**

**(BRIARCLIFF MANOR, BRONXVILLE, BUCHANAN, HASTINGS-ON-HUDSON, PELHAM MANOR  
AND TUCKAHOE)**

**BEDFORD SPECIAL ELECTION FOR COUNCIL**

**\*MT. VERNON CITY SCHOOL DISTRICT BOND REFERENDUM VOTE**

**APRIL 19, 2016:**

**PRESIDENTIAL PRIMARY**

**MAY 3, 2016:**

**\*MT. VERNON PUBLIC LIBRARY ELECTION**

**MAY 17, 2016:**

**\*SCHOOL DISTRICT ELECTIONS FOR WHOLE COUNTY**

**JUNE 14, 2016:**

**\*CHAPPAQUA CENTRAL SCHOOL DISTRICT BOND VOTE**

**JUNE 28, 2016:**

**FEDERAL PRIMARY**

**AUGUST 9, 2016:**

**SPECIAL ELECTION FOR 14<sup>TH</sup> LD**

**SEPTEMBER 13, 2016:**

**STATE/LOCAL PRIMARY**

**OCTOBER 6, 2016:**

**\*VALHALLA UNION FREE SCHOOL DISTRICT BOND VOTE**

**RYE NECK UNION FREE SCHOOL DISTRICT BOND VOTE**

**OCTOBER 18, 2016:**

**\*MT. PLEASANT CENTRAL SCHOOL DISTRICT ELECTION/BUDGET VOTE**

**CROTON HARMON UNION FREE SCHOOL DISTRICT ELECTION/BUDGET VOTE**

**HARRISON CENTRAL SCHOOL DISTRICT ELECTION/BUDGET VOTE**

**NOVEMBER 8, 2016:**

**GENERAL ELECTION**

**DECEMBER 7, 2016:**

**\*MAMARONECK PUBLIC LIBRARY ELECTION**

**DECEMBER 13, 2016:**

**\*FIRE DISTRICT ELECTIONS – DECEMBER 13, 2016**

**\*The Board provides Technical and Office staff support for School, Library, Fire, Water District Elections and Village Elections not conducted by the Board (Briarcliff Manor, Bronxville, Buchanan, Hastings-on-Hudson, Pelham Manor and Tuckahoe)**

## AFFIDAVITS FOR 2016 ELECTIONS

### ELECTIONS

### AFFIDAVITS

BEDFORD SPECIAL ELECTION MARCH 15, 2016

8

VILLAGE ELECTIONS MARCH 15, 2016

13

PRESIDENTIAL PRIMARY APRIL 19, 2016

6,272

FEDERAL PRIMARY JUNE 28, 2016

3

SPECIAL ELECTION 14TH LEG. AUGUST 9, 2016

14

PRIMARY ELECTION SEPT. 13, 2016

115

GENERAL ELECTION NOV. 8, 2016

8,075

**TOTAL AFFIDAVITS**

**14,500**