

**Minutes of the Meeting of the Charter and Code Focus Group
of the Westchester County Charter Revision Commission**

January 14, 2012 10:00 am

**595 West Hartsdale Ave.
White Plains, NY 10607
at the offices of the Westchester/Putnam Central Labor Body, AFL-CIO**

Focus Group Attendance:

**Guy Parisi, Focus Group Chair
Richard Wishnie, Commission Chair
Jane Morgenstern, Focus Group Member
Chris Crane, Staff
Florence McCue, Esq., Focus Group Vice-Chair**

None of the invited public was in attendance.

The minutes of the last meeting on November 11, 2011 were reviewed and unanimously adopted as amended to correct the spelling of Anita Delgado's name.

Florence announced that Steve Mayo and David Menken expressed an interest in receiving communications from our Focus Group and they are now added to our membership list.

Both offered drafts of our mission statement were reviewed, amended and consolidated, and a motion was passed unanimously to adopt the amended version which is here attached.

The Focus Group decided it would be good to have our new consultant, Lester Steinman, address our group to assist us in further refining our task(s). Richard said that Les would be a good resource.

As our workload increases, we would welcome help from interns who probably could be located at local colleges. Florence will speak with Westchester Community College and Guy considered writing a letter to be sent to other schools.

We realized that much of our work will consist of assembling the recommendations of the other Focus Groups and suggesting places for inclusion in the present Charter and Code.

Our task, before the next meeting, is to review the recommendations of the former Charter Revision Commission for possible re-recommendation.

A list of the newly appointed committee chairs of the Board of Legislators was reviewed. We discussed having the committee chairs address our full Commission and/or the Focus Groups.

It was decided it would be best to refer to our Focus Group as the Charter and Code Focus Group since we would be focusing specifically only on one code, the Administrative Code of Westchester County.

Meeting adjourned at 11:10 am. Next meeting will be held at the County Office Building, 8th floor at Noon on February 16, 2012

Respectfully submitted,

Florence McQue

Vice-Chair