

Community Resource Center  
134 Center Avenue  
Mamaroneck, NY 10543  
Phone: 914.835.1512

March 19, 2017  
Immigration Clinic

**VOLUNTEER LAWYER FOR A DAY  
LIMITED SCOPE RETAINER AGREEMENT**

THIS IS AN AGREEMENT BETWEEN

(NAME OF CLIENT) \_\_\_\_\_ (Client) and

(NAME OF VOLUNTEER LAWYER) \_\_\_\_\_ (Lawyer).

***Limited Services Agreement:***

**Client understands that the purpose of meeting with Lawyer is to receive guidance and assistance with preparing for his/her children in the event Client is unable to care for his/her children. Client understands that the scope of this Immigration Clinic is not for any other purpose and that if Client is in need of legal advice referrals can be provided upon request.**

**The Lawyer is not *your* Lawyer. The service that he/she is providing is on a volunteer basis and is therefore free. He/she will provide you with legal information only. The Lawyer will not represent you in any legal matters that you have discussed today, but will assist you in filling out forms. You are responsible for meeting all Court dates (if applicable) and for filing deadlines.**

**Nature of the Services to be rendered:**

Lawyer agrees to assist Client with completing the following documents:

1. Designation of Person in Parental Relationship;
2. Authorization for Release of Health Information Pursuant to HIPAA;
3. U.S. Department of State, Statement of Consent, Issuance of a U.S. Passport to a  
Minor Under Age 16
4. Power of Attorney.

Lawyer's services will be based upon the information provided by Client in the Deportation Defense Packet.

**Client's Responsibilities:**

Client agrees to cooperate with Lawyer.

Client has read and reviewed the Deportation Defense Packet with Lawyer, and agrees the information on the Deportation Defense Packet is accurate.

Client further agrees that Lawyer may discuss this case with the Project Coordinator for the Lawyer for a Day Project.

Client agrees and understands that this does not mean that he/she is being represented by Lawyer.

Client is solely responsible for the proper handling all of the documents beyond March 19, 2017 and following through on any referral.

Client has had full opportunity to discuss this agreement with the Lawyer and to ask any questions Client may have had about the agreement or about representation by the Lawyer. Client has had the opportunity to consider this Limited Services Agreement fully and understands its terms.

**The limited representation by Lawyer begins and automatically ends on March 19, 2017.**

**Lawyer's obligations and responsibilities do not extend beyond March 19, 2017.**

**Client has carefully read this Agreement and understands that this is an Agreement for limited-service representation that automatically terminates on March 19, 2017.**

DATED: \_\_\_\_\_

\_\_\_\_\_

(SIGNATURE OF CLIENT)

\_\_\_\_\_

(SIGNATURE OF LAWYER)

